

Republic of the Philippines  
 Calamba Water District  
 Lakeview Subd., Halang, Calamba City  
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**Minutes of the Pre-Bid Conference for the  
 Supply of Labor and Materials for the Restoration  
 Works at Different Areas located in Calamba City  
 (Rebidding) (CWD 44-2020)  
 (ABC Php 3,050,791.38)**

Present were:

MR. EDWIN L. CARTAGO	----	BAC Chairman
MS. MERCEDES A. CARREON	----	BAC Member
MS. MARIA CARMELA M. ELEPAÑO	----	BAC Member
ENGR. ELIZALDY O. NOVILLOS	----	BAC Member
MR. CEFERINO O. LEGASPI	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretariat Head
MS. BEVERLY B. ACIERTO	----	BAC Secretariat Member

On official leave:

ENGR. JOSELITO A. GILLERA	----	BAC Vice Chairman
MS. REMEDIOS L. MARFORI	----	BAC Member

Absent

MR. ALEX ESPIEL	-----	CWD Association
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End User/s:

ENGR. RANELY S. CARTAGO	-----	Engineering Department Manager
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Bidder/s:

1	Mr. Amancio G. Virador Jr	-----	GMCS Constructon
2	Mr. Rafael M. Bacalla	-----	GMCS Construction
3	Mr. Ian Masongsong	-----	United Prime Builders Inc.
4	Ms. Jaida Masongsong	-----	United Prime Builders Inc.

1. **BUSINESS MATTERS:**

2. There being a quorum, the **pre-bid conference** for the **Supply of Labor and Materials for**
3. **the Restoration Works at Different Areas located in Calamba City (Rebidding) (CWD**
4. **44-2020)** started at exactly 01:33pm on September 16, 2020, at the 2nd Floor of CWD
5. Warehouse Building, Lakeview Subdivision Halang Calamba City, Laguna.
6. Ms. Elepaño led the Prayer asking for Divine Guidance.
7. Mr. Cartago being the BAC Chairman presided the meeting.
8. It was cited that the project has an ABC of 3,050,791.38.
9. The body was informed that invitations were sent to the Commission on Audit – Water
10. District Group, Laguna Chamber of Commerce and Industry, and Philippine Institute of Civil
11. Engineer – Laguna Chapter to act as observers to the proceedings but no-one attended the
12. meeting.
13. The prospective bidders were acknowledged by the Chairman. The BAC Officers and
14. Members, and the End User were introduced as well.
15. The Chairman had explained that written inquiry/s may be submitted to the BAC Secretariat
16. within the allowable time prescribed under RA 9184.
17. The BAC on the other hand shall issue a corresponding bid bulletin if so required.
18. It was also clarified that once the eligibility, technical and financial documents were opened,
19. the prospective bidder can no longer manifest to withdraw their bid.
20. The mandatory requirements stated under Clause 12 and 13 of Section II. Instruction to
21. Bidders were likewise explained by Mr. Cartago.
22. It was reminded to synchronize all timepieces with the clock that is being observed by the
23. BAC because late bids shall not be accepted; to submit the required documents on a sealed
24. envelope; that an original and three (3) copies of the original documents signed by the

25. authorized representative must be submitted.
26. On the inquiry of an expired PCAB License, the Chairman explained that a proof of renewal
27. shall be considered by the BAC provided that the renewal was made during the time of the
28. Enhanced Community Quarantine or ECQ.
29. It was also stated that a winning contractor is allowed to request a 15% down payment.
30. However, progress payment is only possible if the contractor has an accomplishment
31. equivalent to the amount of down payment.
32. There being no other matters to be discussed, the **pre-bid conference** for the **Supply of**
33. **Labor and Materials for the Restoration Works at Different Areas located in Calamba**
34. **City (Rebidding) (CWD 44-2020)** was adjourned at exactly 02:13pm.
35. I hereby certify to the correctness of the foregoing minutes.



**RONNIE G. SIERVA**  
BAC Secretary

Noted by:



**MR. EDWIN L. CARTAGO**  
BAC Chairman